



**BELIZE FEE SCHEDULE  
FOR  
INDIVIDUALS**

<b>Agent / Services</b>	<b>US\$</b>
<ul style="list-style-type: none"> <li>- Incorporation fees with standard authorised capital of US\$50,000</li> <li>- License Fee</li> <li>- Registered Office/Agent Fee</li> </ul>	Free of Cost \$100.00 \$200.00
Courier	\$75.00
<b>( *Optional) ANNUAL FEES</b>	
Annual Registered Office/Registered Agent Fee	\$200.00
Annual Government License Fee	\$150.00  50% Penalty fees applies if paid after 31st July (See below note)
<b>OTHER SERVICES</b>	
<b>Photocopies per page</b> <i>(*NB: This fee will apply wherever necessary and is not included in fees quoted within this fee schedule)</i>	\$1.00
<b>Scanning fee per page</b> <i>(*NB: This fee will apply once client requests that documents be scanned and is not included in fees quoted within this fee schedule)</i>	\$1.00
Notarization per doc or set	\$20.00
Apostille per individual doc Apostille per set of docs	\$60.00 \$80.00

<b>Certification per document by ICS</b>	<b>\$20.00</b>
<b>Certification for Cert. of Inc. by Registry And / or Certification of Memo &amp; Arts. by Registry Plus Professional Fees</b>	<b>\$15.00 \$15.00 \$50.00</b>
<b>Letter from Registry confirming strike off Professional Fee</b>	<b>\$100.00 \$50.00</b>
<b>Cert. of Good Standing Certificate of Good Standing with Apostille</b>	<b>\$100.00 \$160.00</b>
<b>Certification by Belize Foreign Ministry <i>(Inclusive of local courier)</i></b>	<b>\$85.00</b>
<b>Certification by Consulates</b>	<b>Varies</b>
<b>Filing of Name Change Professional Fees <i>(Resolutions to be dated within 60 days of filing name change)</i></b>	<b>\$50.00 \$150.00</b>
<b>Increase of share capital below \$50,000 or Increase of share capital over \$50,000 <i>(Resolutions to be dated within 60 days)</i>  Plus  Professional Fees</b>	<b>\$25.00 \$700.00    \$300.00</b>
<b>Decrease of share capital</b>	<b>\$200.00</b>
<b><u>Transfer-in to ICS:</u>  - Disbursement to Registry Plus - Registered Agent/Office Fee (Jan-June) Or Registered Agent/Office Fee (Jul - Dec)  <i>(NB* - Resolution must be dated within 60 days of filing and All outstanding fees payable to Registry must be fully paid up in order to effect transfer-ins)</i></b>	<b>\$50.00  \$200.00 or \$100.00</b>

<p><b><u>Transfer Out to Another Reg. Agent</u></b></p> <p>Resignation Fee payable to Registry \$25.00  Registered Agent/Office Fee for current yr \$200.00  Administrative fee \$150.00</p> <p><i>(NB* - All outstanding invoices owing to ICS for said company must be fully paid up in order to effect transfer-outs)</i></p>	
<p><b><u>Dissolution</u></b></p> <p>Dissolution Fee at Registry \$100.00  Professional Fees \$400.00  Liquidator Fee (Optional) \$1000.00</p> <p><i>(NB* - All outstanding invoices owing to ICS for said company must be fully paid up in order to effect dissolution)</i></p>	
<p><b><u>Re-Domiciliation to Belize:</u></b></p> <p>Registered Agent/Office Fee \$200.00  Re-domiciliation Fee at Registry \$100.00  Professional Fees \$100.00</p> <p><i>(Resolution must be dated within 30 days)</i></p>	
<p><b><u>Discontinuation from Belize:</u></b></p> <p>Registered Agent/Office Fee for current yr \$200.00  Discontinuation Fee at Registry \$25.00  Professional Fee \$250.00</p> <p><i>(NB* - All outstanding invoices owing to ICS for said company must be fully paid up in order to effect discontinuation)</i></p>	
<p><b>Tax Exemption Certificate</b></p>	\$160.00
<p><b>Power of Attorney</b></p>	\$75.00
<p><b>Standard Legal Opinion</b></p>	\$500.00
<p><b>Non-Standard Legal Opinion</b></p>	Varies
<p><b>Certificate of Incumbency by Agent</b></p>	\$75.00
<p><b>Certificate of Incumbency by Registry</b></p> <p>Filing Fee for register of directors \$100.00  Filing Fee for register of directors \$50.00  Filing Fee for share register \$50.00  Professional Fee \$75.00</p>	

<b>Register a Charge or Mortgage Fee Professional Fee</b>	<b>\$100.00 \$250.00</b>
<b>Cancellation of Charge or Mortgage Professional Fee</b>	<b>\$100.00 \$250.00</b>
<b>Registration of Merger at Registry (Companies with share capital not exceeding US\$50,000 and the surviving company is not in our jurisdiction)</b>	<b>\$500.00</b>
<b>Professional Fees</b>	<b>\$350.00</b>
<b>Share Certificates after incorporation</b>	<b>\$25 each</b>
<b>Resolutions after incorporation</b>	<b>\$75.00</b>
<b>Rubber Stamp Corporate Seal 1 5/8” Corporate Seal 2”</b>	<b>\$35.00 \$90.00 \$110.00</b>
<b>Conduct Search at Registry</b>	<b>\$50.00</b>
<b>Reservation of Name up to 10 days Reservation of Name over 10 – 90 days</b>	<b>Free \$35.00</b>
<b>Chinese Incorporation Spanish Incorporation</b>	<b>\$100.00 \$100.00</b>
<b>Duplicate of any Certificate from IBC Registry</b>	<b>\$100.00</b>
<b>Struck off/Compulsory Dissolution Letters from Registry</b>	<b>\$200.00</b>

## **LIST OF DOCUMENTS RECEIVED FOR A STANDARD COMPANY**

- Certificate of Incorporation
- Memorandum & Articles of Association
- First Minutes appointing the Directors and Shareholders
- Share Certificates

## **ANNUAL LICENSE FEES**

A company which is on the Register on the 31st December in a year shall, before the 31st July of the following year, pay to the Registrar an annual license fee as follows:

- (a) \$150 if its authorized capital does not exceed \$50,000 and all its shares have par value;
- (b) \$1,000 if its authorized capital exceeds \$50,000;
- (c) \$350 if- its authorized capital does not exceed \$50,000 and some or all of its shares have no par value; or it has no authorized share capital and all its shares have no par value; and
- (d) \$4,000 if the company is a public investment company.

If a company fails to pay the amount due as the license fee by 31st July, the license fee increases by 50%of that amount.

If a company fails to pay its renewal fees before December 31<sup>st</sup> of each year, the company is struck off the registry on the 1<sup>st</sup> January.

## **RESTORATION**

Upon restoration by the Registrar to the Register of a company incorporated under this Act, the name of which was struck off the Register:-

\$500 if the restoration is applied for within six months immediately following the striking of the name off the Register; or

\$1000 if the restoration is applied for more than six months immediately following the striking of the name off the Register.