



## FORM E

### NON-INCLUDED ENTITIES

#### Instructions

- 1** This Form must be completed by **Non-included Entities applying for a Certificate of Tax Exemption**. This Form must be routed through the respective registered agent for submission to the Commission via the Secure File Transfer Protocol Data Transfer System (SFTP-DTS).
- 2** After uploading the Form to the SFTP-DTS, the respective registered agent must send an email to [economicsubstanceforms@ifsc.gov.bz](mailto:economicsubstanceforms@ifsc.gov.bz), advising that the Form has been uploaded. The email must also include the password for the zipped folder. Queries in respect to the submission of this Form must also be submitted via email address, [economicsubstanceforms@ifsc.gov.bz](mailto:economicsubstanceforms@ifsc.gov.bz).
- 3** Complete all applicable sections and where necessary, attach additional supporting documentation along with this Form. If a section does not apply, kindly indicate "Not applicable" or N/A in the space provided.
- 4** Form E must be completed and signed either by a director (that is not nominee) or by a majority shareholder.

**SECTION 1: DETAILS OF NON-INCLUDED ENTITY**

- 1** Name of entity:
- 2** Registration number:
- 3** Registered office of entity:
- 4** Principal office of entity:  
(Location of business)
- 4.1** Secondary office of entity, if applicable:
- 5** Tax identification number (TIN):
- 6** Description of the nature of the business activities

**SECTION 2: DETAILS OF CONTROLLING PERSON(S)**

7	DIRECTOR(S)			
	<i>(Make an entry in respect of every director)</i>			
	Name	Address	Email address	Phone #

Where the director is a corporate entity, supply the corporate documents (i.e. Articles and Memorandum of Association and the Certificate of Incorporation).

7.1

CORPORATE DIRECTOR(S) - where the director is a corporate body		
<i>(Make an entry in respect of every corporate director)</i>		
Name & Address of Corporate Directors	Jurisdiction of Incorporation	Date of Incorporation

7.1.1

SHAREHOLDER(S)					
<i>(Make an entry in respect of every shareholder)</i>					
Name	Address	Phone #	Email address	Jurisdiction of tax Residence	% of shares

7.1.2

CORPORATE SHAREHOLDER(S) - where the shareholder is a corporate body			
<i>(Make an entry in respect of every corporate shareholder)</i>			
Name & Address of Corporate Shareholders	Jurisdiction of Incorporation	Date of Incorporation	% of shares

**SECTION 3: DETAILS OF ULTIMATE BENEFICIAL OWNERS (UBOs):**

**8** Is the ultimate beneficial owner(s) resident in another jurisdiction aside from Belize?

Yes

No

**8.1** If the response to question 8 is YES, proceed to answer and complete 8.1.1.

**8.1.1**

ULTIMATE BENEFICIAL OWNER(S)					
<i>(Make an entry in respect of every UBO)</i>					
Name	Address	Phone #	Email address	Jurisdiction of tax residence	% of shares

**SECTION 4: CERTIFICATION OF THE NON-INCLUDED ENTITY (must be completed and signed either by a director (that is not a nominee) or by a majority shareholder.**

I certify that the particulars set out in this Form are true and correct to the best of my knowledge, information and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print name